

SUBCOMMITTEES OF THE SCHOOL COMMITTEE

The School Committee will have no standing committees, **except those listed below**. It may, however, establish special subcommittees at its annual organizational meeting. These subcommittees may be created for a specific purpose and to make recommendations for Committee action.

1. The subcommittee will be established through action of the Committee.
2. The Committee chairperson, subject to approval by the Committee, will appoint the subcommittee chairperson and its members.
3. The subcommittee will be provided with a list of its functions and duties.
4. The subcommittee may make recommendations for Committee action, but it may not act for the School Committee.
5. The Superintendent will be ex-officio members of all special subcommittees.
6. A subcommittee will be dissolved by the Committee upon completion of its assignment, or it may be dissolved by a vote of the Committee at any time.

SOURCE: MASC

CROSS REF.: BEC, Executive Sessions

NOTE: Include in this category statements on Committees made up of School Committee members (but not advisory committees to the School Committee).

The cross reference on the above policy is to a related policy in this manual. The open meeting law, and its exceptions, applies to both School Committee meetings and meetings of the subcommittees of the School Committee; thus this cross-reference is necessary.

If School Committee policy permits standing subcommittees, the current standing subcommittees should be included in the policy, and regulations may be needed on their duties and operations. Or, the duties of specific Committees sometimes are included as an informational document coded BDE-E.

SUB-COMMITTEES

1. **ATHLETIC**
 - SC Member
 - SC Member
 - Superintendent
 - Athletic Director
 - HS Principal
 - Parent
 - Parent

2. **BUILDING MAINTENANCE/NEW BUILDING CONSTRUCTION**
 - SC Member
 - SC Member
 - Superintendent
 - Town Building Person
 - As appointed (4 custodians)

3. **SAUGUS BUSINESS EDUCATION COLLABORATIVE**
 - SC Member (chair appoints)
 - Superintendent

4. **CO-CURRICULAR COMMITTEE**
 - SC Member
 - SC Member
 - Superintendent
 - HS Principal
 - Fine Arts Director
 - Athletic Director
 - MS Principal
 - Elementary Principal
 - Business/Community Member
 - Business/Community Member
 - Parent

5. **CONTRACT NEGOTIATIONS**
 - SC Member
 - SC Member
 - Superintendent
 - Labor Council

6. **FINANCE COMMITTEE**
 - SC Member
 - SC Member
 - Business Administrator

7. **FOOD SERVICE SUB-COMMITTEE**
 - SC Member
 - SC Member
 - Business Administrator

8. **POLICY COMMITTEE**
 - SC Member
 - SC Member
 - Superintendent
 - HS Principal
 - MS Principal
 - Elementary Principal
 - Parent

9. SAFETY AND TRANSPORTATION

SC Member
SC Member
Superintendent
Business Administrator

10. SICK BANK

SC Member
SC Member
SEA Member
SEA Member
Superintendent

11. SPECIAL EDUCATION

SC Member
SC Member
SPED Director